





MHS GENESIS Patient Portal Table of Contents

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MHS GENESIS Patient Portal : Creating An Account





MHS GENESIS Patient Portal Login-Read ATTENTION! Messaging



ATTENTION!

All Users

STOP !!! Read below BEFORE you log into DS Logon.

READ THE FAQS. The updated FAQs located in Need Support? below, contain information on the new DS Logon processes. You will need very specific items BEFORE you begin the process of remote proofing to create an account or reset a password.

IMPORTANT MESSAGE RE LOCK OUT PERIODS: If you receive a message you are locked out for 30-minutes due to too many attempts to enter your one-time PIN, or 30-days due to too many remote proofing attempts, you must wait as advised. If you have tried in excess of 4 times to proof your identity, you must wait 30-days. The DMDC Call Center cannot assist with unlocking your ability to remote proof as the lock occurs at the data vendor site. If you have a CAC, you can use that credential to log in. Or if you are a dependent of a sponsor with a CAC, the sponsor can help create your account within DS Logon. Please see FAQs below located in Need Support? for additional details.

PROOFING YOUR IDENTITY: The data vendor has no way to verify the following documents so please use an alternative document: Military ID card, Veteran/DAV card, PIV card, expired ID card and/or Foreign issued documents.

CLOSE YOUR BROWSER AND ALL OPEN TABS. After visiting DS Logon or one of our partner sites, CLOSE your browser window AND all open tabs to protect your information and privacy. If you choose not to close your browser and all open tabs, this can enable third parties access to your PRIVATE HEALTH and BENEFIT INFORMATION.

Dismiss

DS Logon

CAC

1. Access Link/ Internet: https://myaccess.dmdc.osd.mil/i dentitymanagement/app/login

2. Read ATTENTION! Messages PRIOR to logging in. <u>Failure</u> to follow Logon instructions could result in account lockout for 30days.

3. First time users will need to follow prompts to Register for a DS Login account. https://idco.dmdc.osd.mil/idco/

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Select the appropriate option and then hit "Continue".

DS Logon Registration

It is critical that you read the DS Logon Support Documentation PRIOR to creating an account. There is specific information in the Support Documentation related to account creation and items needed for remote identity proofing.

It is recommended to use Chrome or Edge. If you experience issues, make sure to clear your cookies, cache, and all browser sessions. You may need to allow pop-ups.

Please select how you would like to create your DS Logon account:

CAC: I have my CAC with access to a card reader.

Email Registration: I have a valid DoD ID card or CAC and a valid unique email address in DEERS. This option is recommended for Military Spouses, Retirees and their eligible Family Members who are in possession of a valid DoD ID Card.

Remote Identity Proofing: I do not have a valid DoD ID card or CAC and will need to remote proof to verify my identity.

Continue Cancel







MHS GENESIS

> Your "DOD ID Number" is the 10-digit number included on your military identifaction card.

You can also use Social Security Number.

ame			
First Name	Last Name		
ate of Birth			
Month	Day	Year	
erson Identifier			
ID Type	ID Number	0	





Welcome

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.









- For questions regarding the DS Logon, contact the Defense Manpower Data Center at
 - (800) 538-9552
- For a guided video on how to create a log in for the patient portal, follow the link below
 - <u>DVIDS Video MHS GENESIS Patient Portal #1 Creating a DS Logon</u> (dvidshub.net)









MHS GENESIS Patient Portal : Where To Find Your Assigned PCM





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Medical Contacts	
Primary Care Physician	Business phone
SMART, DOCTOR, PA	4067314633
, ,	











MHS GENESIS Patient Portal : Messaging Your Provider





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MHS GENESIS Patient Portal Login-Read ATTENTION! Messaging



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MHS GENESIS Patient Portal Login-Select Login Type

	DS Logon	CAC		
	Username			
	Password			
	Forgot Username?	Forgot Password?		
	You car	n also:		
Create Account	Activate Account	Manage Account	Need Support?	

1. Select DS Logon

OR Users <u>with</u> a CAC may select to use it. There will be a one-time registration process if this is the first time using a CAC that is unique to the MHS Patient Portal. Please follow the prompts for this process.

2. After login in, select "Continue" on the authentication screen



MHS GENESIS

Authentication
 Authentication complete

Continue



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MHS GENESIS Patient Portal Login-Select Login Type

Authentication thentication complete			
Welcome			
You are accessing a U.S. Gove authorized use only. By using to the following conditions:	rnment (USG) Informatior his IS (which includes an	n System (IS) that is y device attached to	provided for USG- this IS), you consent
 The USG routinely intercent not limited to, penetration misconduct (PM), law enformation At any time, the USG may Communications using, or interception, and search, at This IS includes security in interests—not for your pers Notwithstanding the above searching or monitoring of personal representation on Such communications and details. 	Its and monitors communic esting, COMSEC monitorin reement (LE), and counteri inspect and seize data stor data stored on, this IS are in d may be disclosed or use easures (e.g., authenticatic onal benefit or privacy. , using this IS does not con the content of privileged co services by attorneys, psy work product are private a	ations on this IS for pu ig, network operations intelligence (CI) investi- red on this IS. not private, are subjec- ed for any USG-author on and access controls institute consent to PM, immunications, or wor chotherapists, or clerg ind confidential. See U	Irposes including, but and defense, personnel gations. t to routine monitoring, ized purpose. b) to protect USG LE or CI investigative k product, related to y, and their assistants. ser Agreement for
	•		

- **1**. After login in, select "Continue" on the authentication screen.
- 2. Click "Accept Policy" to proceed.







Patient Portal		Home	Health Record	Messaging	Appointments	Clipboards	Medication	5		Jane Doe [,]
1				<u>a</u>				Ap	opointments (1 of 1)	
	Questions about your actions actions actions about your actions actions actions actions actions actions actions actions actions	bur health record? Cor coount? Support is ava	Intact your healthcare ailable any time at (800	team.) 600-9332			Once MHS Portal, messa	logge Genes you c ge yoı	d into the is Patient an elect to Ir provider.	
	Please close your internet browser after Terms of Use	er you sign out. This is Privacy Policy Freque	s to protect your hea ently Asked Questions	th information & priva	acy!			Sch	edule a New Appointment	
	TRICARE Online Patient Po	ortal (retiring 31Oct2023	3) TRICARE Mail Ord	er Pharmacy					Allergies	
		nteractive Customer Ev	valuation				No Known Allergi	es		
Unread Messages (0)		Messages				Inbox	No information re-	corded	Latest Results	
		\bowtie						View	Results & Measurements	
	No	NEW MESS	ages	Y "Me "Sen	′ou can s essaging' d a Mess	elect th ' tab or age" b	ne [•] the utton.			<u>Back To To</u>











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MHS GENESIS Patient Portal	Home	Health Record	Messaging	Appointments	Clipboards
< New Message					
* Indicates a required field.					
Patient Name					
Doe, Jane Emily					
* То					
malmstrom					-
Malmstrom Exceptional Family Member Program EFMP					
Malmstrom Family Medicine - Adult Clinic_Hong, Christine, PA-C					
Malmstrom Family Medicine - Adult Clinic_Michael, Bentley, MD					
Malmstrom Family Medicine - Adult Clinic_Ordonez, Alberto, PA-C		Simply ty	ne in "Malm	strom" in th	o "To"
Malmstrom Family Medicine BHOP					
Malmstrom Flight Medicine Clinic_Lemme, Robert, MD		field and	than calac	t vour provid	or to
Malmstrom Health Promotion/Wellness Ctr HAWC		i i ciu anu	a then selec	t your provid	
Malmstrom Immunizations		cond ther	n a messad		
Malmstrom Nutritional Medicine Clinic		Send the	n a messag	e. Tou win re	
Malmstrom Optometry Clinic		a respons	se from you	r healthcare	team
Malmstrom PRAP Clinic_Ortiz, Alexander, PA		arcspons	sc nom you	incanneare	team
Malmstrom PRAP Clinic_Smith, Maren, PA-C		14/	ithin 3 husi	ness davs	
Malmstrom PRAP Clinic_Urbanowicz, Collin, PA				1035 0035.	
Malmstrom Pediatrics Clinic_Brown, Jennifer, NP					
Maimstrom Pediatrics Clinic_Howell, Christina, MD					
Malmstrom Public Health Audiogram/Hearing Test					
Malmstrom Referral Management					
Malmstrom Warrior Medicine Clinic Lutte, Matthew, MD					
Malmstrom Women's Health Clinic					







MHS GENESIS Patient Portal : Scheduling an Appointment with Your PCM







MHS GENESIS Patient Portal Login-Navigating to Appointment Scheduler

1. Ensure you are logged in under user the appointment is being booked to.







MHS GENESIS Patient Portal-Verify Your Primary Care Physician (PCM)

1. Ensure you are logged in under user the appointment is being booked to.





2. Click the patient's name \rightarrow "Select Patient Information".

Scroll down the page to "Medical Contacts". Record/write down the name of the "Primary Care Physician". This name is <u>REQUIRED</u> to book an appointment in a later step. <u>Back To Top</u>







MHS GENESIS Patient Portal Booking-Selecting Your Provider (PCM)

Schedule Appoint	ment			
Who is this appointment for?				
Please select				~
	How would you I	ike to begin your	r search?	
Choose a Provider				
				~

If you don't see an appointment that meets your needs, choose **Request Appointment (Other) Online** or call your provider's office.

Notice: This site should not be used for emergency medical conditions. In the case of a medical emergency, call 911 or contact your local Emergency Medical Service.

Appointment Scheduling using the MHS GENESIS Patient Portal is available. Please contact your clinic with any questions.

1. "Who is this appointment for" field: Select the dropdown for the correct patient.

2. "Choose a Provider" field: Select your provider from the drop down selections.

If you do not see your provider listed, please contact your clinic. Currently, some providers are bookable ONLY via your local MTF appointment line number.

OR

Select "Visit Reason", select the drop down box and select the clinic you wish to be seen at. Please see below for who can book into each clinic.

- Family Medicine Dependents & Retirees
- Flight Medicine AD Flyers, Missileers, and TRF Members **<u>NOT AVAILABLE FOR ONLINE</u> <u>BOOKING, CALL APPT LINE (406-731-4633)</u>
- Military Medicine (WOMC) AD <u>NOT</u> on FLY, PRP, or AUoF
- PRAP PRP & AUoF
- Pediatrics Dependents under 18







MHS GENESIS Patient Portal Booking-Selecting a Time

Patient Portal	Home	Health Record	Messaging	Appointments	Clipt
Select a Time					
Start Date				Apply	
Enter date in MM/DD/YYYY format.		-		Арру	
Advanced filters					
Friday, Feb 17, 2023					
08:20 a.m. CST					Select
11:00 a.m. CST				[Select
01:20 p.m. CST					Select
03:10 p.m. CST					Select
Wednesday, Feb 22, 2023	1				
10:40 a.m. CST					Select
02:20 p.m. CST					Select

1. "Start Date" field:

Enter your requested date \rightarrow Click "Apply". The advanced filters tab will also allow patients to view appointments on selected days of the week.

OR

Scroll down and select from the options listed and click "Select".

**If you selected "Telephone Visit" while scheduling your appointment, your healthcare provider will call you at the time you selected. You do not need to come into the Medical Group.

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MHS GENESIS Patient Portal Booking: Review and Schedule Appointment

Review and Sch	nedule Ap	pointmer	nt					
* Indicates a required field. Describe any specific requests or special Step 1.	l needs you want us	to consider in prepar	ation for your visit.			Appointm Pedia Friday, F 08:20 a.r	nent Selections atric In Person V Feb 17, 2023 m. CST Patlent Name	isit
 If follow-up is needed regarding this application of the second se	ppointment, how sho I message	uld we contact you?	St	ep 2.	h	Air Forc	e Medicine Goodfellow F	Pediatrics Clinic
Example: (555) 555-5555	Ston 1							

- Please provide your PCM team with any important information as requested. If none, type N/A.
- 2. Provide the best method for the PCM to contact patient.
- 3. Review the "Appointment Selections" tab on the right-hand side to CONFIRM the correct patient/time/PCM are booked.
- 4. Click "Schedule Appointment".
- 5. You will see the details of your appointment displayed and you are now booked! <u>Back To Top</u>







MHS GENESIS Patient Portal : Viewing Your Lab Results and Healthcare Records













Form MHS GENESIS ✓ Patient Portal	Home	Health Record	Messaging	Appointments	Clipboards	Medications	R	x Refills
Health Record								
Medications Vital Sig	ins and Labo	oratory Result	S					
Immunizations	health record for							The inf
Current Allergies	e Doe						•	believe office.
Health Issues Vital Signs	Laboratory Results							see ad
COVID-19 Results	sts performed on bars,	urine, or other specime	ns that are used to ge	t information about a pa	atient's health or to dia	gnose health condi	ions.	
Results and Measurements	3		Submit					
Clinical Notes & Documents	Y) MIN							
Procedures Name and C	ategory			To view yo	ur lab resi	ults, ^{te}		
Visit Summaries eGFR CKD I	PI		s	elect the "	Health Re	cord" 0 29,	2024	
Clinical Reports				tab and	then sele	ct PT		
Health Library				"Res	ults and	b 29,	2024	
Patient Education				Neasurem	ents" and	then pr	n ゝ	
Globulin				Select the	e "Laborat	ory b 29,	2024	
Laboratory				Resu	ılts" tab.	:11 pi DT	n >	













MHS GENESIS Patient Portal : Refill Requests For Medication











Medically Ready Force... Ready Medical Force

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MHS GENESIS Patient Portal Home Health Record Messaging Appointments Clipboards Medications Rx Refills									
	MHS GENESIS Patient Portal	Home	Health Record	Messaging	Appointments	Clipboards	Medications	Rx Refills	

Refill Medications

This page is exclusively for prescription medication refills. Note that prescription data below may vary slightly from provider orders listed on the medications tab, and directions on the pharmacy label sł followed when taking medications. If a prescription is not listed, it may be unavailable, and your provider may need to renew your prescription OR the pharmacy may need to process the initial fill.

(i) To request a renewal of your prescription, please visit the Medications page.

Viewing medications for Jane Doe

olopatadine 0.1% eye drops [5mL] RX# 108250101130

> Status Refillable

Refills Remaining 2 Last Refill Date November 9, 2023 Dispense Quantity 5 mL medication, check the box next to the medication you wish to refill and select "Next"

If you have refills

remaining on a







MHS GENESIS Patient Portal	Home	Health Record	Messaging	Appointments	Clipboards	Medications	Rx Refills	Jane Doe	~
Confirm Pharmacy									1
Medications Requested				_					
1. olopatadine 0.1% eye drops [5mL]	Confir	m the Pł	narmacy						
Last Pick Up Location	you	wish to f	fill the					Details 🔻	•
Ready By Tuesday April 23, 2024 at 12:00 PM	pres	"Submi	select t"						
 Pharmacy Address Malstrom AFB - Clinic Pharmacy 7300 North Perimeter Road Malmstrom AFB, MT 59402 UNITED STATE: 	S								
ind alternative pharmacy									
Cancel								Submit	Back
									6







MHS GENESIS Patient Portal : Viewing and Renewing Medications



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Medically Ready Force... Ready Medical Force

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For MHS GENESIS Patient Portal	Home	Health Record	Messaging	Appointments	Clipboards	Medications	Rx Refills	Jane Do
Medications								
View and Renew Medications	ns							Prin
Below is a list of cu notify your provider Click the Renew bu Notice: This site sh TRICARE Mail Ord I Your pharma Viewing h Jane	rrent, active, and home or healthcare team. atton to send a messag ould not be used for er er Pharmacy acy may make chang health record for Doe	e medications that are listed e to your provider for medic nergency medical condition ges, so be sure to ask y	d under the providers view cations that do not have re ns or medication needs. In your pharmacist for ex	r in the electronic medical re efills or are expired. Note: To the case of a medical eme act medication instruction	ecord. This may vary slight o REFILL a medication you rgency, call 911 or contact ons.	ty from pharmacy informat u may use the Rx Refills pa your local Emergency Me From "Pri medic a	tion found in Rx Refills tab. age or call the number on t dical Service. this page int" a list of cations or a medicat	If you believe any data is incorrect, please the medication container.





Patient Portal		Home	Health Record	Messaging	Appointments	Clipboards	Medications	Rx Refills			
Medications	Description	ion Donous									
View and Renew Medications	Prescript	lion Renewal									
	This form is used to RENEW (no refills remaining) medications. Please select the medication(s) you need to RENEW and select your provider to send the renewal request to. Your provider will need to s medications that have no refills remaining. Our goal is to complete your request within 3 business days.										
	Note: To REFILL	. a medication you will ne	ed to call the number on th	e medication container. Th	is action may be taken whe	en you are within a few da	ys of the supply remaining	(1 week).			
	Notice: This site	should not be used for e	mergency medical conditio	ns or medication needs. In	the case of a medical eme	rgency, call 911 or contact	t your local Emergency Me	dical Service.			
	Viewing Jane	g health record for									
					A	fter vou se	elect "Ren	ew". vou wil			
						pror	nnted to s	elect the			
	* Indicates	a required field.				medicati	on(s) you y	wish to renev			
	Who do yo	ou want to send the	renewal request to? *			Veruuil					
	Select a recip	pient				TOU WI	i also nee	d to select a			
						provider t	o send the	e request to			
	Which	prescription	(s) would you	like to renew	? ty	ping in "N	/lalmstron	n" and selec			
			_				-				
	olopatadin	ne 0.1% ophthalmic s	solution 🗌			to ap	opropriate	provider.			











